

# Cabinet

## Minutes

Monday 11 January 2016

### **PRESENT**

Councillor Stephen Cowan, Leader of the Council  
Councillor Michael Cartwright, Deputy Leader  
Councillor Andrew Jones, Cabinet Member for Economic Development and Regeneration  
Councillor Max Schmid, Cabinet Member for Finance  
Councillor Vivienne Lukey, Cabinet Member for Health and Adult Social Care  
Councillor Lisa Homan, Cabinet Member for Housing  
Councillor Sue Fennimore, Cabinet Member for Social Inclusion  
Councillor Wesley Harcourt, Cabinet Member for Environment, Transport & Residents Services  
Councillor Ben Coleman, Cabinet Member for Commercial Revenue and Resident Satisfaction  
Councillor Sue Macmillan, Cabinet Member for Children and Education

### **ALSO PRESENT**

Councillor Marcus Ginn

### **117. MINUTES OF THE CABINET MEETING HELD ON 7 DECEMBER 2015**

#### **RESOLVED:**

That the minutes of the meeting of the Cabinet held on 7 December 2015 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

### **118. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **119. DECLARATION OF INTERESTS**

There were no declarations of interest.

**120. LONDON BOROUGH OF HAMMERSMITH AND FULHAM'S COUNCIL TAX SUPPORT SCHEME 2016/17**

**RESOLVED:**

- 1.1. That the Council continues with a scheme that reflects the old Council tax benefit regulations as much as possible meaning no one in the borough is worse off.
- 1.2. That the Council continues to assess out of work Universal Credit on full CTS.
- 1.3. For in work Universal Credit cases, the Universal Credit applicable amounts will form part of our calculation and any unearned and earned income will be subject to the normal 20% excess income calculation.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**121. COUNCIL TAX BASE AND COLLECTION RATE 2016/2017 AND DELEGATION OF THE BUSINESS RATES ESTIMATE**

**RESOLVED:**

- 1.1 That approval be given to the following recommendations for the financial year 2016/17:
  - (i) That the estimated numbers of properties for each Valuation Band as set out in this report be approved.
  - (ii) That an estimated Collection rate of 97.5% be approved.
  - (iii) That the Council Tax Base of 74,041 Band "D" equivalent properties be approved.
  - (iv) To delegate authority to the Strategic Director of Financial Corporate Services, in consultation with the Cabinet Member for Finance, to determine the business rates tax base for 2016/17 as set out in section 11 of the report.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**122. CAPITAL PROGRAMME MONITOR & BUDGET VARIATIONS, 2015/16 (SECOND QUARTER)**

**RESOLVED:**

- 1.1 That the proposed technical budget variations to the Capital Programme totalling £7.7 million (summarised in Table 1 and detailed in Appendix 2), be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**123. CORPORATE REVENUE MONITOR 2015/16 MONTH 6- SEPTEMBER**

**RESOLVED:**

- 1.1. That the General Fund and HRA month 6 revenue outturn forecast, be noted.
- 1.2. That the proposed virements of £0.486m as detailed in appendix 10, be agreed.
- 1.3. All overspending departments to agree proposals/action plans for bringing spend in line with budget.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**124. IMPLEMENTATION OF SECURITY ON MOBILE DEVICES**

**RESOLVED:**

1.1. That the Council adopts and implements the AirWatch Mobile Device Management (MDM) system, currently in use by WCC and RBKC, in order to securely manage mobile devices.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**125. CONTRACT FOR ELECTRONIC PAYMENT SERVICES**

**RESOLVED:**

1.1. That approval be given to award the Contract for Electronic Payment Services and the Contract for the Supply and Dispatch of Payment Cards for Council Services to Allpay Limited with the most economically advantageous tender submission in terms of price and quality, for a period of six years with an option to break after the third anniversary of the commencement of the contract, for a contract value as set out in the exempt report.

1.2 That provision has been made within the contract terms and conditions to offer the Council an opportunity to undertake a fundamental service review at any time during the contract in order to fully assess the effectiveness and value for money and to allow Members to make an informed decision to either continue the service until the end of the six year period or to revisit the procurement process, be noted.

1.3 That the further details contained within the exempt report, be noted.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**126. SUBSCRIPTIONS/AFFILIATIONS FOR EXTERNAL ORGANISATIONS 2016/17**

**RESOLVED:**

- 1.1. That the subscription to the Local Government Association for 2016/17 of £26,577 be approved.
- 1.2. That the 2016/17 contribution of £188,006 (£177,854 net of one off rebate) to the London Boroughs Grant Scheme be approved.
- 1.3. That the subscription of £161,958 (£136,958 net of one off rebate) for 2016/17 to London Councils be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**127. APPROVAL TO MODIFY THREE HOMELESS SUPPORTED ACCOMMODATION CONTRACTS**

**RESOLVED:**

- 1.1 That approval be given to modify the contracts by the providers named in the exempt report, in order to extend the current contract arrangements for a period of three months.
- 1.2 That the contracts are to be on the existing terms and will run from 1 April 2016 to 30 June 2016 at a total cost as set out in Table 2 in the exempt report, be noted.
- 1.3 That in the event the award and implementation of the new contracts is delayed beyond 30<sup>th</sup> June 2016, the arrangements for the existing contracts to continue on a rolling monthly basis until contract award and

implementation until no later than 31 March 2017, at a potential additional monthly cost as set out in Table 3 in the exempt report, be agreed.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**128. BID RENEWAL**

**RESOLVED:**

- 1.1. To note that Hammersmith London's (HL), the current operator of the BID in Hammersmith, will hold a ballot to renew its mandate for a third term for the period 2016-2021.
- 1.2. That authority be given to the Director of Planning and Growth to complete any necessary legal agreements and other arrangements required for the operation of the BID Levy, BID ballot and service arrangements including the Baseline Agreement with the newly mandated BID company should the ballot be successful in March 2016.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**129. FORWARD PLAN OF KEY DECISIONS**

**RESOLVED:**

The Key Decision List was noted.

**130. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority) as defined in paragraph 3 of Schedule 12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

[The following is a public summary of the exempt information under S.100C (2) of the Local Government Act 1972. Exempt minutes exist as a separate document.]

**131. EXEMPT MINUTES OF THE CABINET MEETING HELD ON 7 DECEMBER 2015 (E)**

**RESOLVED:**

That the minutes of the meeting of the Cabinet held on 7 December 2015 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

**132. IMPLEMENTATION OF SECURITY ON MOBILE DEVICES : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the recommendations contained in the exempt report be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**133. CONTRACT FOR ELECTRONIC PAYMENT SERVICES : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the recommendations contained in the exempt report be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**134. APPROVAL TO MODIFY THREE HOMELESS SUPPORTED ACCOMMODATION CONTRACTS : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the recommendations contained in the exempt report be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

Meeting started: 7.03 pm  
Meeting ended: 7.07 pm

Chair .....